

**Board of Directors
Ad Hoc Meeting
March 21, 2017**

Attendance:

By Teleconference:

Tom Kelso, Chair	Manervia Riddick
Gary Mangum	Lenny Attman
Joe Bryce	Tisha Edwards*
Jodi Stalalonis	

Staff:

In Person:

Michael Frenz
Al Tyler
Eric Johnson
Linda Pohuski

Teleconference:

Gary McGuigan*

*Joined the teleconference at 8:06 a.m.

Call to Order:

Chairman Kelso called the meeting to order at 8:04 a.m. to review three items.

Approvals:

Presentation by Al Tyler

State Center Study – Revised Scope

Mr. Tyler recapped the March 7, letter from Department of General Services (DGS) requesting a study of the State Center site to evaluate it for use as an arena for major civic, sports, and entertainment events and to further analyze the site for other development potential. The study would cost approximately \$30,000 to be funded by DGS.

Approval is requested for a second letter on the State Center Study dated March 8. Through this letter, DGS seeks to reduce the scope of the work and cost of the Study to \$10,000. The letter was sent to Board members in advance of the meeting.

Motion to Consider: Ms. Riddick

Second: Mr. Mangum

Ms. Edwards and Mr. McGuigan joined the meeting during Mr. Tyler's presentation at 8:06 a.m. Mr. Kelso re-capped the presentation.

Discussion: No discussion

**Board of Directors
Ad Hoc Meeting
March 21, 2017**

Motion to Approve: Ms. Stalalonis
Second: Ms. Edwards
Unanimous

Presentation by Mr. Johnson

Baltimore City Public Schools – Design, Furnish, and Install Audio Visual, Network, and Telecommunications System

Fort Worthington Elementary / Middle Schools and Frederick Elementary School were presented together.

Mr. Johnson made a recommendation to award a contract to Plexus Group (“Plexus”) in the amount of \$1,965,356.87, which includes a 20% Owner’s contingency of \$327,559.48. The contract is to design, furnish, install, integrate, and test the following systems at **Frederick Elementary School**: data/video/VOIP, wireless cellular, network communications, two-way public safety radio system, audio visual, broadband television system, LAN, and power protection equipment (“System”). The contract amount includes all equipment, hardware, software, and training for a complete, cohesive, and functioning System that meets or exceeds the performance features outlined in the RFP. To meet the current school opening date, the System must be operational on or before August 1, 2017.

A recommendation was also made to award a contract to Plexus Group (“Plexus”) in the amount of \$2,197,130.26, which includes a 20% Owner’s contingency of \$366,188.38. The contract is to design, furnish, install, integrate, and test the following systems at **Fort Worthington Elementary/Middle School**: data/video/VOIP, wireless cellular, network communications, two-way public safety radio system, audio visual, broadband television system, LAN, and power protection equipment (“System”). The contract amount includes all equipment, hardware, software, and training for a complete, cohesive, and functioning System that meets or exceeds the performance features outlined in the RFP. To meet the current school opening date, the System must be operational on or before August 1, 2017.

January 2017, both RFP’s were advertised as a Small Business Reserve (“SBR”) procurement on eMaryland Marketplace and MSA’s website. Two (2) firms submitted technical proposals. The selection committee determined that it would be in the best interest to short-list these two (2) firms. After technical evaluations, pricing and revised technical submissions were requested from both firms. Thereafter, the selection committee held scope discussions with each firm and requested Best and Final Offers (“BAFOs”).

In both cases, the selection committee is unanimously recommending award to Plexus, who had the second highest technical score and offered the lowest fee. Plexus is certified both as an SBR and MBE.

Motion to Consider: Ms. Stalalonis
Second: Mr. Mangum

Discussion:

CPDG has made good faith efforts to include a higher representation of bidders and suggested methods to reinforce efforts on future projects.

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**Motion to Approve plus to bid projects more broadly: Chairman Kelso
Second: Mr. Mangum**

Voice Vote:

**Messrs: Kelso, Mangum, Attman, Bryce, and Mses. Riddick, Stanalonis, and
Edwards
(Unanimous)**

Chairman Kelso called for a motion to adjourn at 8:15 a.m.

**Motion to Adjourn: Mr. Attman
Second: Ms. Edwards**

There was no closed meeting on March 21, 2017.