



**Maryland Stadium Authority  
Board of Directors  
Minutes**

**Tuesday, June 20, 2017**

**OPEN MEETING**

**Attendants:**

**In Person:**

James Smith

**Conference Line:**

Thomas Kelso, Chair

Leonard Attman

Joseph Bryce

Manervia Riddick

Gary Mangum

Jodi Stanalonis

**Absent:**

None

**MSA Staff:**

Michael Frenz

John Samoryk

Phil Hutson

Jeff Provenzano

Eric Johnson\*

Linda Pohuski

Kelly Smulovitz

**Counsel:**

Cynthia Hahn

Amy Mataban

**Other:**

None

\*Eric Johnson attended by conference line

**Call to Order:**

Chairman Kelso called the meeting to order at 8:01 a.m. and presided over the open and closed meetings.

**Approvals**

**Contracts**

**Warehouse at Camden Yards**

Presentation by Phil Hutson

Third Floor South Warehouse Renovation Project

Management recommended that MSA enter into a contract with Waverly Construction and Management Company, Inc. for the third floor South Warehouse renovation project. The total contract amount will be \$683,980.. This amount includes the North Suite base bid of \$393,315 and the South Suite alternate bid of \$290,665.

This was a competitive sealed bid procurement advertised on the MSA website and eMaryland Marketplace. Waverly submitted the lowest responsive bid of the six (6) bids received Waverly has committed to achieve a MBE subcontractor participation goal of twenty-nine percent (29%) of the total contract amount.

**Motion to Consider:** Mr. Attman

**Second:** Mr. Bryce

**Discussion:** The MBE process was discussed.

**Motion to Approve:** Mr. Bryce

**Second:** Ms. Stanalonis

**Unanimous: Roll Call** - Ms. Stanalonis, Ms Riddick, Messrs. Smith, Mangum, Bryce, Attman, Kelso

**Baltimore City Public Schools**

Presentation by Eric Johnson

Management recommended award of a contract to MCN Build/Southway Builders Joint Venture, LLC (MCN/Southway) in the amount of \$56,619.20, to provide construction management services to the John Ruhrah Elementary/Middle School (Project). The procurement was initially advertised as a Request for Qualifications (RFQ) in August 2016. Fifteen firms were selected to participate in the project pool and thus given the opportunity to receive the project specific Request for Proposals (RFP). The RFP for this Project was issued on February 10,2017. Seven firms submitted technical proposals and the Selection Committee determined it would be in the best interest to shortlist three firms. Pricing was requested from the three (3) firms. The Selection Committee unanimously selected MCN/Southway; who had the highest technical score and offered the lowest price.  
John Ruhrah Elementary/Middle School - CM Services

**Motion to Consider:**Mr. Bryce

**Second:** Ms. Stanalonis

**Discussion:** If approved the contract would go before BPW for approval on July 5, 2017.

## Minutes - Board of Directors Meeting 6/20/17

**Motion to Approve: Mr. Attman**

**Second: Ms. Riddick**

**Unanimous: Roll Call: Ms. Stanalonis, Ms. Riddick, Messrs. Mangum, Bryce, Smith, Attman, Kelso**

Chairman Kelso asked for a motion to close the open meeting at 8:12 a.m.

**Motion to close the open meeting: Ms. Stanalonis**

**Second: Ms. Riddick**

**Unanimous**

Chairman Kelso asked for a motion to open the closed meeting at 8:12 a.m.

**Motion to open the closed meeting: Ms. Riddick**

**Second: Ms. Stanalonis**

**Unanimous**

During the closed meeting Mr. Hutson provided an update on issues related to the Ravens' improvements at M&T Bank Stadium, and Ms. Hahn provided advice on the rights and obligations of the parties related to those issues.

The Board took no formal action during the closed meeting.

Chairman Kelso asked for a motion to close the closed meeting at 8:31 a.m.

**Motion to close the closed meeting: Mr. Attman**

**Second: Ms. Stanalonis**

**Unanimous**

Chairman Kelso asked for a motion to open the open meeting at 8:31 a.m.

**Motion to open the open meeting: Mr. Attman**

**Second: Mr. Bryce**

**Unanimous**

Chairman Kelso asked for a motion to close the open meeting at 8:31 a.m.

**Motion to adjourn the meeting: Mr. Attman**

**Second: Mr. Bryce**

**Unanimous**

The meeting adjourned at 8:32 a.m.