



**Board of Directors Meeting Minutes  
Teleconference  
Monday, December 19<sup>th</sup>, 2016**

**MSA Board:**

Thomas Kelso  
Joseph Bryce  
Manervia Riddick

Gary Mangum  
Kaliopé Parthemos

**MSA Staff:**

Michael Frenz  
Gary McGuigan  
John Samoryk  
Jan Hardesty

Jeff Provenzano  
Eric Johnson  
Carmina Perez-Fowler

**Counsel:**

Cynthia Hahn

**Guests:**

Charmaine McDaniel, City of Baltimore  
Mignon Anthony, 21<sup>st</sup> Century Schools  
Kathy Wells, City of Baltimore  
Bill Nellon -- Alliance

**Approvals**

Chairman Kelso called the meeting to order at 8:05 am

Baltimore City Public Schools  
*OCIP Underwriter and Broker*

Mr. McGuigan presented the OCIP Underwriter and Broker Contract.

Chairman Kelso asked for a motion to consider.

Motion: Ms. Riddick  
Second: Mr. Mangum

Discussion: Ms Riddick asked if MSA would realize savings from this contract. Mr. McGuigan noted that the contract was for five years, but although we should have an idea of the savings, we truly will not know for years, when everything has been closed out.

Chairman Kelso asked for a motion to approve.

Motion: Mr. Mangum  
Second: Ms. Riddick

The motion passed unanimously.

*Pimlico Elementary/Middle School GMP#2*

Mr. Johnson presented the contract to award

Chairman Kelso asked for a motion to consider.

Motion: Mr. Bryce  
Second: Ms. Riddick

Discussion: Chairman Kelso asked if there was a need for Board approval to accept assignment. Mr. McGuigan stated that Bruce Benshoof determined there was no need.

Chairman Kelso asked for a motion to approve.

Motion: Mr. Bryce  
Second: Mr. Mangum

The motion passed unanimously.

Oriole Park at Camden Yards

*Chiller No. 1*

Mr. Provenzano presented the recommendation to award a \$561,421.00 contract for a replacement for Chiller #1 to M&E sales. Mr. Provenzano noted this was the lowest bid and M&E is committed to an MBE goal of 10%.

Chairman Kelso asked for a motion to consider.

Motion: Ms. Riddick  
Second: Mr. Mangum

Discussion: none

Chairman Kelso asked for a motion to approve.

Motion: Mr. Mangum  
Second: Ms. Riddick

The motion passed unanimously.



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Chairman Kelso asked for a motion to adjourn the meeting.

Motion: Mr. Mangum  
Second: Ms. Riddick

The meeting adjourned at 8:23 am.

