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Addendum No. 1

**To Offerors: Request for Qualifications
Architectural Services
Planning, Design, & Contract Administration
Kent County Middle School**

Date Issued: July 26, 2024

This addendum is hereby made part of the Request for Qualifications ("RFQ") dated July 26, 2024, on the subject work as though originally included therein. The following amendments, additions, and/or corrections shall govern this solicitation.

This addendum incorporates the following items:

1. The Minimum Qualification described in Section C.4. was amended to read: "Offeror presents a minimum of five (5) sample projects that demonstrate it has proven experience with the successful completion of projects of similar size, and complexity. [...]"
2. The Minimum Qualification described in Section C.7. was amended to read: "Offeror has a minimum of five (5) years of experience with the submission requirements of the Maryland State Department of Education & the Interagency Commission on School Construction, and/or the Maryland Stadium Authority. [...]"
3. The Minimum Qualification described in Section C.10. was stricken from this RFQ. Offerors are advised to keep the original numbering of the RFQ, and to state "Reserved" in the Offeror's response to this Minimum Qualification.
4. A Questions and Answers document is attached hereto.

Note: All addenda must be acknowledged by the Offeror in the Technical Proposal.


Christian Kramer
Procurement Officer

Attachments

Addendum No. 1 - Line Item 4

**Request for Proposals
Architectural Services
Planning, Design, & Contract Administration
Kent County Middle School**

Questions & Answers No.1

	Question	Answer
1.	Please confirm that only Architectural firms are to submit their qualifications at this stage of the RFQ and a full consultant team is NOT required at this time.	Correct, unless the offering firm(s) is partnering or establishing a joint venture to meet the qualification outlined in the RFQ.
2.	The RFQ states that “MINORITY BUSINESS ENTERPRISES ARE ENCOURAGED TO RESPOND TO THIS RFQ.” Do you have a participation goal?	MBE Goals will be established for the subsequently issued RFP.
3.	How will firms be scored? / What is your selection criteria?	The Minimum Qualifications listed in Section C of the RFQ are pass-fail.
4.	Will fees be requested as part of the second round Request for Proposals?	Yes. Fees will be requested from shortlisted firms during the subsequent RFP process.
5.	The RFQ states that “[t]he modernization of the building will consist of a complete replacement of the existing facility.” Is this a modernization of the existing facility or a new school to replace the existing facility?	This project will be a new school to replace the existing facility.
6.	Letter d. on Minimum Qualifications 2 through 10 asks for “Contract Amount - Initial and Final Value.” Is that asking for the A/E contract amount or construction contract values?	Letter d. is asking for the A/E contract amount. The construction contract amount is requested under Letter e.

	Question	Answer
7.	Requirement 4 includes projects of similar size, cost and complexity. Since no budget information is available, can projects be of similar size and complexity?	Yes. Projects must be of similar size and complexity. In your response to this requirement state the project's construction cost under letter d. The RFQ was amended to reflect this change.
8.	The RFQ requires that "Offeror has a minimum of five (5) years of experience with the submission requirements of the Interagency Commission on School Construction, and/or the Maryland Stadium Authority." Would five years of experience with MD public schools satisfy this requirement?	No. Offerors must have experience related to the submission requirements of the IAC and/or MSA, as stated in the RFQ requirements.
9.	If the Offer does not have experience with the submission requirements of the Interagency Commission on School Construction and/or the Maryland Stadium Authority, will they be excluded from consideration for this project?	Yes.
10.	Will you please clarify the difference between Questions 9 and 10?	Minimum Qualification 10 is obsolete. The RFQ was amended to reflect this change.
11.	Requirements 9 & 10 appear to be very similar. Please clarify if by answering item 9, item 10 will also be adequately responded to.	See Answer 10.

End of Addendum No. 1 - Line Item 4