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Vice President

Maryland Stadium Authority  
The Warehouse at Camden Yards  
333 W. Camden Street, Suite 500  
Baltimore, MD 21201  
410-333-1560  
1-877-MDSTADIUM  
Fax: 410-333-1888

www.mdstad.com

Voice: 800-201-7165  
TTY: 800-735-2258

**ADDENDUM No. 1**

**Supply and Maintenance of Portable Toilets  
M&T Bank Stadium  
MSA Project No. 22-047**

**Date Issued:** May 11, 2022

This Addendum is hereby made a part of the Contract Documents dated April 29, 2022, on the subject work as though originally included therein. The following amendments, additions, and/or corrections shall govern this work. **This form should be acknowledged below and submitted with the Bids.**

This Addendum incorporates the following items:

1. Pre-Bid Summary and Attendance Sheet
2. To register on the website of Merzell (Negometrix) website, go to:  
<https://app.negometrix.com/registration>  
Negometrix Help Desk: 724-888-5294
3. Revisions

**Issued by:**

Maryland Stadium Authority  
333 W. Camden Street, Suite 500  
Baltimore, MD 21201  
Sandra Fox, Procurement Officer

\_\_\_\_\_  
Company

\_\_\_\_\_  
Acknowledgment  
(Name and Title)

\_\_\_\_\_  
Date

### **Pre-Bid Summary**

Solicitation: Supply and Maintenance of Portable Toilets  
M&T Bank Stadium  
MSA Project No. 22-047

Subject: Pre-Bid Summary of May 6, 2022 at 9:30 a.m.

Bids due: No later than 11:00 a.m. (local time) on May 25, 2022

Attendees: Sandra Fox, John Samoryk, Bart Shifler, Jim Pantazis and Theresa Masilek

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Sandra Fox opened the meeting with introductions and by stating the instructions for submitting Bids. Only Bidders who are registered with the Maryland Department of General Services Small Business Reserve Program are eligible for award of this contract. Bids should be delivered electronically through MSA's third party e-procurement system as set forth in the IFB. All Bidders must be registered with Negometrix (Merrell-Source-to Contract) in order to submit a bid. Please refer to Attachment J-Video Website for instructions on how to register on this e-procurement system. This system will not allow bids to be received after the closing date and time stated in the solicitation. Late, faxed, or emailed bids will not be accepted. It is the Bidders' responsibility to make sure they have received all appropriate documents prior to the due date.

There is no MBE subcontract participation goal or bonding required for this contract.

Responses to written questions will be provided in addenda and will be posted to MSA website, eMaryland Marketplace Advantage and (Merrell) Negometrix.

All Bidders must be registered with eMaryland Marketplace Advantage and be in good standing with the State of Maryland before a contract can be awarded.

All questions must be submitted through Negometrix or to Sandra Fox by email at [sfox@mdstad.com](mailto:sfox@mdstad.com).

Bart Shifler stated that the contractor will be required to place units throughout M&T parking lots fully stocked and ready for use prior to any seating bowl event at M&T. Section V – Scope of Work describes all of the requirements in detail.

The color of the units must be uniform throughout. All units must be serviced, cleaned and relocated to designated storage area on or off site within twelve (12) hours of the conclusion of the event. If the contractor has to clean the unit in the morning, no trash is to be left in the parking areas.

The contractor must keep the units locked and secured between events.

### **Revisions**

Key Information Summary Sheet page 2 of IFB to read:

Contract Administrators:

Jeff Provenzano

Bart Shfler

Contract Monitor:

Jim Pantazis

**Remove:**

E-mail: [phutson@mdstad.com](mailto:phutson@mdstad.com)