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**ADDENDUM No. 3**  
**Engineering Consulting Services**  
**For**  
**HVAC Controls, Lighting Controls and Submetering Systems**  
**M&T Bank Stadium**  
**MSA Project No. 20-071**

**Date Issued:** May 11, 2020

This Addendum is hereby made a part of the Contract Documents dated April 17, 2020, on the subject work as though originally included therein. The following amendments, additions, and/or corrections shall govern this work. **This form should be acknowledged below and submitted with the Proposals.**

This Addendum incorporates the following items:

1. **Revisions.** RFP, Section 3, General Requirements. Section 3.2.1 is hereby removed and replaced with the following:

3.2.1 General

- A. All Invoices must be submitted to [invoices@mdstad.com](mailto:invoices@mdstad.com). All invoices shall contain the following address: Maryland Stadium Authority, 333 West Camden Street, Suite 500, Baltimore, Maryland 21201.
- B. The Consultant shall submit invoices monthly.
- C. The Consultant shall verify all invoices for services at the time of submission.
- D. Invoices must include the following information, without error:
  - 1) Consultant name and address;
  - 2) Remittance address;
  - 3) Federal taxpayer identification (FEIN) number, social security number, as appropriate;
  - 4) Invoice period (i.e. time period during which services covered by invoice were performed);
  - 5) Invoice date;
  - 6) Invoice number;
  - 7) MSA assigned Contract number;
  - 8) MSA assigned (Blanket) Purchase Order number(s);
  - 9) Goods or services provided;
  - 10) Amount due; and

- 11) Any additional documentation required by regulation or the Contract.
- E. Invoices that contain both fixed price and time and material items shall clearly identify each item as either fixed price or time and material billing.
- F. The Maryland Stadium Authority reserves the right to reduce or withhold Contract payment in the event the Consultant does not provide the Maryland Stadium Authority with all required deliverables within the time frame specified in the Contract or otherwise breaches the terms and conditions of the Contract until such time as the Consultant brings itself into full compliance with the Contract.
- G. Intentionally Omitted.
- H. The Maryland Stadium Authority is generally exempt from federal excise taxes, Maryland sales and use taxes, District of Columbia sales taxes and transportation taxes. The Consultant; however, is not exempt from such sales and use taxes and may be liable for the same.
- I. Invoices for final payment shall be clearly marked as "FINAL" and submitted when all work requirements have been completed and no further charges are to be incurred under the Contract. In no event shall any invoice be submitted later than 60 calendar days from the Contract termination date.
2. **Clarification:** The MBE goal is 29% of the total dollar value of the contract with no sub-goals.
3. **Addition.** Attached are drawings from a controls upgrade project that was completed in 2009.
4. **Questions and Answers.**

**Issued by:**

Maryland Stadium Authority  
333 W. Camden Street, Suite 500  
Baltimore, MD 21201  
Sandra Fox, Procurement Officer

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Company

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Acknowledgment  
(Name and Title)

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Date

## Questions and Answers

- 1. For the conversion from pneumatic to DDC, will there need to be phasing or can it be done with some controls non-functional till the DDC comes on line?**

*A phased construction is not anticipated but will need further discussion during the design phase to understand the operational impacts when systems are non-functional.*

- 2. Should provisions in the design be made for future connections or equipment such as elevators, domestic water pumps, hot water heaters, and sump pumps?**
  - a. If yes, should it be status monitoring only?**

*The intent of this project is to connect all equipment which supports a fully functional building. The design shall allow for future equipment to be added as needed only to the level of having the infrastructure in place to do so.*

- 3. Should the documents comply with project haystack and ASHRAE 135 native BacNet protocols?**

*This will be discussed during the design phase.*

- 4. We recommend a minimum of 1 year of trending data to be collected and stored with onsite storage. Is this acceptable or should it go to cloud storage?**

*Yes, this is acceptable.*

- 5. Are there any AFDD (Automatic Fault diagnostic and detection) systems running at the plant?**

*No.*

- 6. Does the sub-metering include power panels, water distribution and gas systems?**

*Refer to Addendum 1 for list of utilities.*

- 7. Will a new front end graphics station be required?**

*Yes.*

**8. If prime offeror is MBE, how much of the goal can they self-fulfill?**

*Up to 50% (14.5%) of the total dollar value of the contract.*

**9. Attachment B- Financial Proposal Form shows add alternate for the chiller at Oriole Park. Does the fee for the generator scope parking Lot C fall under the base bid, the chiller add alternate or should it be broken out as its own add alternate?**

*The generator plant shall be included in the base bid.*