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Addendum No. 1

**To Offerors: Request for Proposals
On Call Cost Estimating Services**

Date Issued: December 2, 2019

This addendum is hereby made part of the Request for Proposals dated November 15, 2019, on the subject work as though originally included therein. The following amendments, additions, and/or corrections shall govern this solicitation.

This addendum incorporates the following items:

1. A copy of the pre-proposal conference registration and attendee list is attached hereto.
2. A copy of the pre-proposal PowerPoint presentation is attached hereto.
3. A copy of the questions submitted to date and their respective answers is attached hereto.
4. Section 2.1 C is hereby amended as follows:
The firm shall have experience providing cost estimating services for projects and disciplines including, but not limited to, demolition; civil, structural, mechanical, and electrical engineering; architectural design; life safety and facilities/structures with unique features/amenities including stadiums, arenas, convention centers, schools, and other large public facilities.

Note: All addenda must be acknowledged by the Offeror in the Technical Proposal.

Carmina Perez-Fowler
Procurement Officer

End of Addendum 1

Maryland Stadium Authority
Request for Proposals
On Call Cost Estimating Services
Pre-Proposal Web Conference

Friday, November 22, 2019 at 10:30 a.m.

| Last Name | First Name | Email | Company |
|------------------|-------------------|--|------------------------------------|
| Aguirre | Charles | charles.a@apr3d.com | Aguirre Project Resources |
| Anthony | Enyinna | enyinna.anthony@anthonymanagementgroup.com | Anthony Management Group |
| Belcher | Osmund | offbelcher@belstar.com | Belstar, Inc. |
| Bey | Vedas | vedasbey@yahoo.com | Steel city Contracting |
| Boreshe | Sophie | Sophie.boreshe@hayatbrown.com | Hayat Brown LLC |
| Davenport | Amanda | adavenport@promatechinc.com | Promatech Inc. |
| Esposito | Lindsey | lesposito@wbcm.com | Whitney Bailey Cox & Magnani, LLC |
| Glover | James | jglover@imecgroupllc.com | IMEC Group LLC |
| Glueck | Malini | mglueck@phoenix-eng.com | Phoenix Engineering, Inc. |
| Glueck | Malini | mglueck@phoenix-eng.com | Phoenix Engineering, Inc. |
| Goldsmith | Amanda | agoldsmith@mgac.com | MGAC |
| Grill | William | wgrill@cannondesign.com | CannonDesign |
| Hackney | Angel | ahackney@morgancml.com | Morgan Construction Management |
| Ihegbe | Raymond | Raymond@candnassociates.com | C & N Associates, LLC |
| Jarrells | Carolyn | cjarrells@belstar.com | Belstar, Inc. |
| Johnson | Annette | annette.johnson@cmtservicesinc.com | CMT Services, Inc. |
| Kumi | Charles | kkumi@kumicm.com | Kumi Construction Management Corp. |
| Ladipo | Omoniyi | nladipo@mbpce.com | MBP |
| Larbi | Godwin | glarbi@kumicm.com | Kumi Construction Management Corp. |
| Legesse | Ayich | alegesse@atelconsultinggroup.com | ATEL Consulting Group |
| Lewis | Michael | mlewis@ccorpusa.com | Cumming Corporation |
| Libertini | Ed | ed.libertini@ccgusa.net | Caton Communications Group, Inc. |
| Lopez | Jason | jlopez@proconconsulting.com | Procon Consulting |
| Maiorana | Nick | nmaiorana@tctcost.com | TCT Cost Consultants LLC |
| Marriott | Walter | walter.marriott.wm@g-sanden.com | SandenVendo Americas |
| Marshner | Mike | Mike@CAMbuilds.com | CAM Construction |
| McDonnell | Peter | pmcdonnell@kcw-et.com | KCW Engineering Technologies, Inc. |
| McNamee | Paul | pmcnamee@ocmi.com | Oconnor Management |
| Mehalko | Ron | ron.mehalko@mahoganyinc.com | Mahogany, Inc. |
| Miller | Kirk | kirk.miller@us.rlb.com | Rider Levett Bucknall |
| Nelson | Jeannine | j.nelson@tctcost.com | TCT Cost Consultants LLC |
| Nerquaye-Tetteh | Nettey | nettey@paddoxllc.com | Paddox, LLC |
| Owens | Steve | Stephen.Owens@am.jll.com | JLL |
| Pack | Charles | Cpack@avalon-jln.com | Avalon Consulting Services LLC |
| Rashidi Sange | Msabah | benrashid2005@gmail.com | GMTRA |
| Royster | Lynette | lynette.royster@breeassociates.com | BREE & Associates, Inc |
| Sitnik | Renee | renee.sitnik@am.jll.com | Jones Lang LaSalle |
| Thakore | Harshendu | harsh@htestimating.com | H T Estimating Services Inc., |
| Uzcategui | Leika | leika.uzcategui@us.rlb.com | Rider Levett Bucknall |
| Ward | Gudell | gward@imecgroupllc.com | IMEC Group, LLC |
| Welsh | Andrew | drew.w@apr3d.com | Aguirre Project Resources |
| Wilson | Tom | twilson@constructionanalyticsllc.com | Construction Analytics |



MARYLAND STADIUM AUTHORITY

Request for Proposals for On-Call Cost Estimating Services

Pre-Proposal Conference

November 22, 2019

POINT OF CONTACT

Ms. Carmina Perez-Fowler
Maryland Stadium Authority
351 West Camden Street, Suite 300
Baltimore, Maryland 21201
Telephone: 410.223.4129
Email: cperezfowler@mdstad.com

KEY DATES

| <u>Activity</u> | <u>Date (Local Time)</u> |
|-------------------------------|---------------------------------|
| Request for Proposals Issued: | November 15, 2019 |
| Pre-Proposal Web Conference: | November 22, 2019 at 10:30 a.m. |
| Offeror Questions Due: | December 2, 2019 at 1:00 p.m. |
| Technical Proposals Due: | December 13, 2019 at 1:00 p.m. |

SCOPE OF SERVICES

The Maryland Stadium Authority is issuing this Request for Proposals to qualified cost estimating firms to provide cost estimating services for various MSA projects. MSA oversees and manages projects in partnership with local governments, universities, and the private sector throughout the State of Maryland. These projects include convention centers, museums, theaters, school facilities, parks and campus centers, and sports complexes, to name a few. This Request for Proposals will be the basis for prequalifying at least two consulting firms that will be issued task orders or may be required to submit proposals in response to project-specific Requests for Proposals.

SCOPE OF SERVICES CONT...

MSA will contract with the Consultant to provide cost estimating services on an as-needed basis. Services may include, but are not limited to:

- project budgeting
- construction cost estimating
- value engineering
- cost control estimates
- bid tabulation reviews
- change order cost analysis
- claims analysis

The Consultant shall, at all times, work collaboratively with the MSA and members of the Project Team, if necessary, as well as, all regulatory agencies throughout the life of the Project.

MINORITY BUSINESS ENTERPRISES (MBE)

This solicitation does not include a MBE participation goal. Minority, woman, and small business enterprises are encouraged to respond to this solicitation.

PROPOSAL SUBMISSIONS

- ❖ Submissions shall be labeled “**Maryland Stadium Authority - Request for Proposals – On-Call Cost Estimating Services**”
- ❖ All submissions must be sent electronically. DO NOT send them via email. Use the link provided in Section 1.10 of the RFP.
- ❖ See Section 4 of the RFP for all proposal and submission requirements, including format requirements.

- ❖ Technical Volume:
 - Transmittal letter
 - Title and Table of Contents
 - Executive Summary
 - Work Plan and Offeror Experience
 - Bid/Proposal Affidavit
 - Conflict of Interest Disclosure
 - Capacity Summary Worksheet for Key Personnel
 - Corporate Profile
 - Proof of Insurance/ability to meet insurance requirements

- ❖ Financial Volume:
 - Pricing Form

EVALUATION CRITERIA

- ❖ Technical criteria has more weight than Financial criteria. Proposals will be evaluated based on the adequacy of their proposed work plan, Offeror and key personnel experience and qualifications, quality of submission, capacity, past performance, among other criteria listed in Section 5.2 of the RFP.
- ❖ The Selection Committee will review the Offerors' Technical Proposals upon submission. Firms deemed as meeting all requirements will be ranked and, based on the achieved rankings, selected firms will then be "short-listed."
- ❖ Short-listed firms, after phone interviews (if conducted) will be invited to submit Financial/Price Proposals, which includes the pricing form.

QUESTIONS

This section is for informational purposes only. **All questions** regarding the RFP **must be submitted to the Procurement Officer in writing via the link included in Section 1.9 prior to the deadline given for questions** in order to receive an official response from the Maryland Stadium Authority. Only responses provided in writing by the Maryland Stadium Authority will be considered official answers to questions regarding this RFP.

Addendum No. 1
Request for Proposals
On-Call Cost Estimating Services

Action Item

| | Question | Answer |
|-----|--|---|
| 1. | What is the planned award date? | Early February |
| 2. | Who is the incumbent? Are you expecting that the estimator will be full time? | There is no incumbent. Cost estimating services will be as needed based on approved task orders. |
| 3. | Will one of the task orders include the Hagerstown Multi-Use Complex? | Yes. |
| 4. | What is the range of the project values, or, is there a cap that each of the 2 firms will be able to estimate over the duration of the contract? | Individual project values will be \$20M + There is no cap on the number of projects that an awarded firm will be awarded. MSA will choose the firm best suited for the project based on experience and other factors as set forth in the RFP. Project-specific RFPs will be issued for larger projects. |
| 5. | How many projects do you currently have slatted to use this contracting vehicle? | See question 3 above. |
| 6. | Will the estimated award date of early February be the same as your notice to proceed? | Yes. |
| 7. | Is this contract specifically for MSA to use or will MSA's clients or other entities have access to utilize this contract? | The contract issued as a result of this RFP will be for MSA projects only. |
| 8. | Do you have an estimating software preference? | No. |
| 9. | What evaluation factors are you using for the key personnel? | Please refer to Section 5 of the RFP. |
| 10. | At what stages of the project lifecycle will estimates be requested? | Please refer to Section 3.2 B of the RFP. The Consultant shall prepare construction estimates for various projects reflecting the specific development phase of the project (including but not limited to: Concept Design, Schematic Design, Design Development, 50% Construction Documents, 95% Construction Documents and Issue for Bid). |

| | | |
|-----|--|--|
| 11. | Can you please confirm that the prime consultant does not have to be a licensed architectural or engineering firm? | Confirmed. |
| 12. | What prime firm is the current PM? CM? | This will vary depending on the task order. |
| 13. | Section 2, 2.1 (Offeror's Qualifications) – 2.1 C states that the proposer should have experience in architectural design and construction disciplines. Please confirm that the prime consultant does not have to be a licensed architectural or engineering firm. | Section 2.1 C is hereby amended as follows: The firm shall have experience providing cost estimating services for projects and disciplines including, but not limited to, demolition; civil, structural, mechanical, and electrical engineering; architectural design; life safety and facilities/structures with unique features/amenities including stadiums, arenas, convention centers, schools, and other large public facilities. |
| 14. | Is there a page limit for the complete Volume 1? | No. |
| 15. | In Attachment E, should there be a separate Total (of hours – the pink bar) for each Name/Position individually? | Yes. |
| 16. | Attachment C Contract Affidavit is not required to be submitted? | Correct. The affidavit will be signed by selected firm upon contract execution. |
| 17. | Under Section 4, Work Plan and Offeror's Experience, should the 3 references be different than those shown on Attachment D Corporate Profile? | No. |
| 18. | Should Attachment D, Corporate Profile, be self-contained or can information be continued by adding pages? | Pages can be added to the form. |
| 19. | Should submissions and questions be addressed to Natasha Speaks or Carmina Perez-Fowler? | All responses to this RFP should be addressed to the Procurement Officer, Ms. Carmina Perez-Fowler, as defined in Section 1.5 of the RFP. |