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Addendum No. 2

To Offerors:

**Request for Proposals
Testing and Inspection Services
Phase III – Ocean City Convention Center
Expansion and Improvements**

Date Issued:

November 26, 2019

This addendum is hereby made part of the Request for Proposals dated November 15, 2019, as amended, on the subject work as though originally included therein. The following amendments, additions, and/or corrections shall govern this solicitation.

This addendum incorporates the following items:

1. A copy of the web pre-proposal conference attendee list is attached hereto.
2. A copy of the web pre-proposal power point presentation is attached hereto.

Note: All addenda must be acknowledged by the Offeror in the Technical Proposal.

Yamillette Waite
Procurement Officer

End of Addendum 2



MARYLAND STADIUM AUTHORITY

Request for Proposals for Testing and Inspection Services Phase III – Ocean City Convention Center Improvements & Expansion

Pre-Proposal Conference

November 22, 2019

POINT OF CONTACT

Ms. Yamillette Waite

Maryland Stadium Authority

351 West Camden Street, Suite 300

Baltimore, Maryland 21201

Telephone: 410.223.4103

Email: ywaite@mdstad.com

KEY DATES

Activity

Date (Local Time)

Request for Proposals Issued:	November 15, 2019
Pre-Proposal Web Conference:	November 22, 2019 at 1:00 p.m.
Offeror Questions Due:	December 13, 2019 at 1:00 p.m.
Technical Proposals Due:	January 6, 2020 at 1:00 p.m.

GENERAL INFORMATION AND PURPOSE

The Maryland Stadium Authority is issuing this Request for Proposals to select a qualified firm to provide testing and inspection services for the Phase III Ocean City Convention Center Expansion and Improvements at the Roland E. Powell Convention Center in Ocean City, Maryland.

Improvements include the 30,000 square foot expansion of the existing exhibit hall space, construction of new support space to accommodate said expansion, improvements to existing spaces within the facility, addressing the parking needs for the expanded facility, conducting HVAC modifications including, but not limited to, conversion of existing electric resistant heating to new hot water heating, new cooling towers, air handling units, centrifugal chiller(s), and associated pumps, and conducting a Life Safety Assessment in order to facilitate a building wide life safety upgrade.

SCOPE OF SERVICES

As part of the requirements outlined in the project drawings and specifications (see Attachment F), the scope of work may specifically include, but is not limited to, the following:

- Earthwork and soils
- Environmental conditions (erosion and sediment control compliance with MBE requirements)
- Concrete
- Masonry
- Steel
- Roofing
- Fireproofing/fire resistant materials

Please refer to Section 3.2 of the RFP for the full scope of work, and all references to attachments relevant to the scope of work.

MINORITY BUSINESS ENTERPRISES

- ❖ **Minimum overall MBE subcontract participation goal is 10% – no sub-goals.**
- ❖ All subcontractors named by the Offeror as part of their MBE Schedule must be certified with the Maryland Department of Transportation (“MDOT”).
- ❖ Offerors’ submissions must also include the MBE subcontractor’s MDOT certification number & NAICS product and service description of work to be performed. It must be submitted with the Financial/Pricing Proposal.
- ❖ For information on certified MBE firms, the directory is available at <http://mdot.state.md.us>. Select the MBE Program label at the left side of the website.
- ❖ The most current information on MBE’s is available at the MDOT website.
- ❖ The Governor’s Office of Small, Minority & Women Business Affairs has issued a Q&A document regarding how to count participation by MBE primes. Information is available on GOSBA’s website (<http://goma.Maryland.gov/Pages/Reporting-Tool-MBE.aspx>).

PROPOSAL SUBMISSIONS

- ❖ All submissions must be sent electronically. DO NOT send them via email. Use the link provided in Section 1.10 of the RFP.
- ❖ See Section 4 of the RFP for all proposal and submission requirements, including format requirements.
- ❖ Technical Volume:
 - Transmittal letter
 - Title and Table of Contents
 - Executive Summary
 - Work Plan and Offeror's Experience
 - Bid/Proposal Affidavit
 - Conflict of Interest Disclosure
 - Capacity Summary Worksheet for Key Personnel
 - Corporate Profile
 - Proof of Insurance/ability to meet insurance requirements
- ❖ Financial Volume:
 - Pricing Form
 - MBE Form D1- A "MBE Utilization and Fair Solicitation Affidavit and MBE Participation Schedule"

EVALUATION CRITERIA

- ❖ Technical criteria has more weight than Financial criteria. Proposals will be evaluated based on the adequacy of their proposed work plan, Offeror's experience and qualifications, and past performance, among other criteria listed in Section 5.2 of the RFP.
- ❖ The Selection Committee will review the Offerors' Technical Proposals upon submission. Firms deemed as meeting all requirements will be ranked and, based on the achieved rankings, selected firms will then be "short-listed."
- ❖ Short-listed firms will be invited to submit Financial/Price Proposals, which include the pricing form and MBE forms.

QUESTIONS

This section is for informational purposes only. All questions regarding the RFP must be submitted to the Procurement Officer in writing via the link included in Section 1.10 prior to the deadline given for questions in order to receive an official response from the Maryland Stadium Authority. Only responses provided in writing by the Maryland Stadium Authority will be considered official answers to questions regarding this RFP.

First Name	Last Name	Email	Company	Work Address 1	Work City	Work State	Work Zip	Work Phone	Website
Nichole	Davis	nichole.davis@battaenv.com	Batta Environmental Associates	6 Garfield Way	Newark	DE	19713	3027373376	
Karen	Pecoraro	karen.pecoraro@atcgs.com	ATC Group Services LLC	9231 Rumsey Road	Ellicott City	MD	21045	(443) 545-3707	www.atcgroupservices.com
Greg	Sauter, P.E.	gsauter@gtaeng.com	Geo-Technology Associates, Inc.	3445 Box Hill Corporate Center Drive	Abingdon	MD	21009	302-530-2761	www.gtaeng.com
Chamal	Hettigama	chamal@salutinc.com	SaLUT	1818 New York Avenue NE Suite 231	Washington	DC	20002	2023601913	
Chamal	Hettigama	chamal@salutinc.com	SaLUT	1818 New York Avenue NE Suite 231	Washington	DC	2002	3015953783	salutinc.com

RFP - T&I Services Phase III - Ocean City Convention Center

Summary

Meeting Date	Meeting Duration	Number of Attendees
November 22, 2019 12:42 PM EST	34 minutes	5

Details

Name	Email Address
Carmina Perez Fowler	cperezfowler@mdstad.com
Chamal Hettigama	chamal@salutinc.com
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Millman, Matthew	MMillman@mragta.com