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ADDENDUM No. 1
On-Call ADA Consulting Services
Camden Yards Sports Complex
MSA Project No. 20-018

Date Issued: October 21, 2019

This Addendum is hereby made a part of the Contract Documents dated September 25, 2019 on the subject work as though originally included therein. The following amendments, additions, and/or corrections shall govern this work. **This form shall be acknowledged below and submitted with the response to the Request for Proposals.**

This Addendum incorporates the following items:

1. Pre Proposal Summary along with the sign-in sheet (attached).
2. **Delete Attachment P** – Sustainability Policies in its entirety.
3. Questions and Answers (attached).

Issued by:

Maryland Stadium Authority
333 W. Camden Street, Suite 500
Baltimore, MD 21201
Sandra Fox, Procurement Officer

Company

Acknowledgment
(Name and Title)

Date

Pre-Proposal Conference Summary

Solicitation:	On-Call ADA Consulting Services MSA Project No. 20-018
Subject:	Summary from Pre-Proposal Conference October 11, 2019 at 10:00 a.m.
Deadline for Proposals:	No later than 2:00 p.m. (Local Time), October 31, 2019
MBE Goal:	0%
MSA Attendees:	Sandra Fox, Phil Hutson, Ferras Jarrar, and Theresa Masilek

Sandra Fox opened the discussion with introductions of all in attendance. She then went over the instructions for submission of Proposals. All Proposals shall be delivered electronically through MSA's third party e-procurement system, **Negometrix**, **no later than 2:00 p.m. on October 31, 2019**. Responses must be uploaded into the system in a timely matter because the site will shut down exactly at 2:00 p.m. Late, faxed, or emailed Proposals will not be accepted. All Offerors must be registered with eMaryland Marketplace Advantage (eMMA) and be in good standing with the State of Maryland in order to receive a contract award. It is the Offerors' responsibility to make sure they have received all appropriate documents prior to the Proposal due date. Questions about Negometrix should be directed to: servicedesk@negometrix.com or 724-888-5294.

There is no MBE goal, Prevailing Wage, or Bid Bond required.

Sandra stated that Offerors should keep the Technical Proposal separate from the Financial Proposal and they should be submitted in two parts. All questions should be submitted to Sandra Fox at sfox@mdstad.com or through the questions tab on Negometrix. Responses to written questions will be provided in addenda and will be posted to Negometrix.

Phil Hutson described the scope of work for the contract. Since it is an on-call contract, the work will vary and will possibly touch on multiple aspects. Prime may be expected to help with legal issues concerning ADA, reviewing construction and/or renovations design, and consulting on circumstantial issues if they arise.



ATTENDANCE SHEET - Negometrix
Pre Proposal Conference
 October 11, 2019 at 10:00 a.m.

PROJECT NAME: On-Call ADA Consulting Services
MSA PROJECT NUMBER: 20-018
FACILITY: Camden Yards Sports Complex
MBE Goal: None

MSA Attendees: Sandra Fox ☒, Phil Hutson ☒, Kelly Smulovitz ☐, and Theresa Masilek ☒.

	Company Name	Contact Name & Phone Numbers	Street Address	City/State/Zip Code	E-mail Address	Minority Business Enterprise (Yes or No)	Small Business Reserve (Yes or No)
1.	Tindale Oliver	Ines Nizeye 443-438-5392	1010 Park Ave Baltimore, MD 21201		inizeye@tindaleoliver.com	NO	YES
2.	Tindale Oliver	DON KLUETH 443-438-5352	1010 PARK AVE SUITE 1040 BALT, MD 21201		DKLUETH@TINDALEOLIVER.COM	NO	YES
3.	EMG	Mary Jackson 410 900 7954C 800 733 0660 X7604	10461 Mill Run Cir Suite 1100 (Owings Mills MD 21117)	Owings Mills MD 21117	m.jackson@emgcorp.com	NO	NO
4.	O'S ASSURANCE	DVANE EWS 202 400 3533	7406 ARDEN STREET SUITE B211 SPRINGFIELD VA 22150		deliso@oandersassurances.com	YES	NO

	Company Name	Contact Name & Phone Numbers	Street Address	City/State/Zip Code	E-mail Address	Minority Business Enterprise (Yes or No)	Small Business Reserve (Yes or No)
5.	CHKE MAURICE & ASSOC., INC	MAURICE NEWABA 410.603.1463	902 W. MAIN ST., SALISBURY MD. 21801	SALISBURY MD 21801	CUGATO Cotnam.com	# YES	YES
6.	ADA ASSESSMENTS, INC	LEE SWINSCOE 443 876 3856	1504 BALDWIN MILL RD, JARRETTVILLE MD 21084	JARRETTVILLE	LSWINSCOE@ ADASSESSMENTS COM	NO	NO
7.	PR+K BUSINESS	CHRIS KRUPINSKI 410 462 9303	700 E. PRATT ST. SUITE 500 BALTIMORE, MD 21202	BALTIMORE	krupinski @ rtk.com	NO	NO
8.							
9.							

*	Company Name	Contact Name & Phone Numbers	Street Address	City/State/Zip Code	E-mail Address	Minority Business Enterprise (Yes or No)	Small Business Reserve (Yes or No)
10.	<p>Donald L. Kloehn, A/PE DIRECTOR OF ADA COMPLIANCE & ACCESSIBILITY SERVICES dkloehn@tindaleoliver.com</p> <p>Tindale Oliver planning design engineering</p>	<p>Duane R. Ellis, P.E. Director, D.C. Metro Region dellis@OandSassociates.com</p> <p>O&S ASSOCIATES ENGINEERS & ARCHITECTS New York • New Jersey • Philadelphia Columbus • Washington D.C. • Miami</p>	<p>7406 Alban Station Court Suite B211 Springfield, VA 22150 (202) 400-3533</p>				
11.	<p>EMG A. Burroughs Architects Group Company</p> <p>BUREAU VERITAS</p> <p>Mary Jackson Proposal Team Leader</p> <p>10461 Mill Run Circle, Suite 1100 Owings Mills, MD 21117 www.EMGCorp.com</p>	<p>Lee Swinscoe, CASP President Accessibility Specialist lswinscoe@adaassessments.com</p> <p>ADA Assessments, Inc. 3503 Salsbury Mill Road, Jarrettsville, MD 21084 Tel: 441-896-3855 www.ADAassessments.com</p>	<p>Christopher D. Krupinski, PE Manager, Site Development ckrupinski@rk&k.com</p> <p>RK&K</p> <p>700 East Pratt Street, Suite 500 Baltimore, MD 21202</p>				
12.	<p>CHYKE MAURICE & ASSOCIATES, INC Architecture Planning Technology Mgt.</p> <p>P.O. Box 1456 902 W. Main St. Salisbury, MD 21802-1456 E-mail: cma90@hotmail.com</p>	<p>Ines Nizeye, A/PE ASSISTANT PROJECT MANAGER inizeye@tindaleoliver.com</p> <p>Tindale Oliver planning design engineering</p>	<p>1010 Park Avenue, Suite 104 Baltimore, MD 21201 (443) 438-5392 Fax (443) 438-5476 www.tindaleoliver.com</p>				
13.	<p>CHYKE MAURICE & ASSOCIATES, INC Architecture Planning Technology Mgt.</p> <p>P.O. Box 1456 902 W. Main St. Salisbury, MD 21802-1456 E-mail: cma90@hotmail.com</p>	<p>Lee Swinscoe, CASP President Accessibility Specialist lswinscoe@adaassessments.com</p> <p>ADA Assessments, Inc. 3503 Salsbury Mill Road, Jarrettsville, MD 21084 Tel: 441-896-3855 www.ADAassessments.com</p>	<p>Christopher D. Krupinski, PE Manager, Site Development ckrupinski@rk&k.com</p> <p>RK&K</p> <p>700 East Pratt Street, Suite 500 Baltimore, MD 21202</p>				
14.	<p>CHYKE MAURICE & ASSOCIATES, INC Architecture Planning Technology Mgt.</p> <p>P.O. Box 1456 902 W. Main St. Salisbury, MD 21802-1456 E-mail: cma90@hotmail.com</p>	<p>Lee Swinscoe, CASP President Accessibility Specialist lswinscoe@adaassessments.com</p> <p>ADA Assessments, Inc. 3503 Salsbury Mill Road, Jarrettsville, MD 21084 Tel: 441-896-3855 www.ADAassessments.com</p>	<p>Christopher D. Krupinski, PE Manager, Site Development ckrupinski@rk&k.com</p> <p>RK&K</p> <p>700 East Pratt Street, Suite 500 Baltimore, MD 21202</p>				
15.	<p>CHYKE MAURICE & ASSOCIATES, INC Architecture Planning Technology Mgt.</p> <p>P.O. Box 1456 902 W. Main St. Salisbury, MD 21802-1456 E-mail: cma90@hotmail.com</p>	<p>Lee Swinscoe, CASP President Accessibility Specialist lswinscoe@adaassessments.com</p> <p>ADA Assessments, Inc. 3503 Salsbury Mill Road, Jarrettsville, MD 21084 Tel: 441-896-3855 www.ADAassessments.com</p>	<p>Christopher D. Krupinski, PE Manager, Site Development ckrupinski@rk&k.com</p> <p>RK&K</p> <p>700 East Pratt Street, Suite 500 Baltimore, MD 21202</p>				

Questions and Answers

1. **Should Technical Proposals and Financial Proposals be submitted together or separately?**

All documents and components of the Technical Proposal should be submitted in one file. All documents and components of the Financial Proposal should be submitted in another, singular file.

2. **Who should be contacted in case of issues with accessing the contract/solicitation?**

Negometrix should be contacted via phone (724-888-5294) or emailed at servicedesk@negometrix.com. If Negometrix help is not enough, contact Sandra Fox at sfox@mdstad.com or 410-223-4130.

3. **Are there sustainability policies in place as it relates to solid waste?**

No, this is not applicable to the contract.

4. **Is this the first time acquiring On-Call ADA Consulting Services?**

No, there have been multiple past instances.

5. **How involved will prime contractor be on project specifications?**

This will vary depending on individual projects.

7. **What projects are scheduled?**

None.