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ADDENDUM No. 1
HVAC Repairs and Preventive Services
Camden Yards Sports Complex
Project No. 19-018

Date Issued: December 21, 2018

This Addendum is hereby made a part of the Contract Documents dated December 10, 2018 on the subject work as though originally included therein. The following amendments, additions, and/or corrections shall govern this work. **This form shall be acknowledged below and submitted with the response to the Invitation for Bids.**

This Addendum incorporates the following items:

1. Pre Proposal Summary along with the sign-in sheet (attached).
2. **Additions:** The Contractor shall be responsible for all equipment, drills, saws, tools, PPE, refrigerant recycling equipment, meters, gauges, confined space equipment and any other tools or trade specific equipment required to perform outline tasks at no cost to MSA.
3. **Additions:** The Contractor shall be responsible for all disposable/consumable supplies (PPE, gloves, flux, solder, brazing, rags, trash bags, alloys/tips, gas (MAPP, Acetylene, Oxygen, etc), sand cloth, pipe dope, Teflon tape, saw blades, drill bits, hole saws etc as required to perform outline tasks at no cost to MSA.
4. **Questions and Answers.**

Issued by:

Maryland Stadium Authority
333 W. Camden Street, Suite 500
Baltimore, MD 21201
Sandra Fox, Procurement Officer

Company

Acknowledgment
(Name and Title)

Date

Pre-Proposal Meeting Summary

Solicitation: HVAC Repairs and Preventive Maintenance Services
MSA Project No. 19-018

Subject: Meeting Summary from Pre-Proposal Conference
December 17, 2018 at 10:00 a.m.

Deadline for Proposals: No later than 2:00 p.m. (Local Time), January 9, 2018

MBE Goal: 3% with no Sub goals

MSA Attendees: Sandra Fox, John Samoryk, Matthew Kastel, Bart Shifler, and
Theresa Masilek

Sandra Fox opened the discussion with introductions of all in attendance. She then went over the instructions for submission of Bids. All Bids must be received no later than **2:00 p.m. on January 9, 2019**. Late, faxed, or emailed documents will not be accepted. Section 5 of the IFB details the required bid format. All Bidders must be registered with eMaryland Marketplace and be in good standing with the State of Maryland in order to receive a contract award. It is the Bidders' responsibility to make sure they have received all appropriate documents prior to the Bid due date.

There is a minimum MBE subcontract participation goal of three percent (3%) of the total dollar value of the contract with no subgoals. The MDOT Certified MBE Utilization and Fair Solicitation Affidavit (MBE Attachment D-1A) is required to be submitted with the Bid and must identify the specific MBE(s) proposed for the contract, along with the services to be performed. A prime MBE contractor may receive credit for self-performing work up to 50% of the total goal (in otherwords 1.5%).

Sandra stated that the selected description of work on your MBE Form must correspond with the vendor's certified NAICs code. All questions should be submitted to Sandra Fox at sfox@mdstad.com. Responses to written questions will be provided in addenda and will be posted to MSA website and eMaryland Market Place.

Matt Kastel discussed the scope of work listed in the IFB. The contractor will be scheduled ahead of time for the preventive work. Additional work may be requested if the contractor is qualified to perform the work. All work shall conform to the manufacturer's specifications in addition to all federal, state, and local code requirements and regulations.

Bart Shifler added that this is basically a Time and Material contract. Material purchased is 10% mark-up and sub.



ATTENDANCE SHEET

Pre Bid Conference

December 17, 2018 at 10:00 a.m.

PROJECT NAME:

MSA PROJECT NUMBER:

FACILITY:

MBE Goal:

HVAC Repairs and Preventive Services (SBR)

19-018

Camden Yards Sports Services

3% of Total Dollar Value

MSA Attendees:

Sandra Fox

John Samoryk







Bart Shiffler

Matthew Kastel

Jeff Provenzano

and Theresa Masilek

Company Name	Contact Name & Phone Numbers	Street Address	City/State/Zip Code	E-mail Address	Minority Business Enterprise (Yes or No)	Small Business Reserve (Yes or No)
1. CONTROL SOURCES	DAV SHAWHAN (410) 574-8400	8860 KEESO DR. BALTIMORE 21221		dshahan@controlsources.biz	NO	YES
2. Electric Motor Repair	Rick Hornig (410) 290-5427	9100 Yellow Brick Rd Suite H Poolesville, MD 21237	MD 21237	rlh@rlhinc.com	NO	NO
3. FRESH AIR CONCEPTS	Chris Wickkey 410-789-7800	5155 ROYAL AVE WIRTHICUM MD 21090	MD 21090	chris.w@freshair.com	NO	YES
4.						

Company Name	Contact Name & Phone Numbers	Street Address	City/State/Zip Code	E-mail Address	Minority Business Enterprise (Yes or No)	Small Business Reserve (Yes or No)
 CONTROL SOURCES BUILDING AUTOMATION SPECIALISTS Dan Shanahan Business Development 8860 Kelso Drive Baltimore MD. 21221 Tel: (410) 574-8400 x242 Cell: (410) 808-0424 dshanahan@controlsources.biz www.Controlsources.biz  Schneider Electric  Tridium  EMR SERVICE DIVISION  CFESA CERTIFIED COMPANY Commercial Kitchen & Refrigeration Service, Parts & Installation DE / MD / VA / DC / NJ / PA / WV Rick Hornig Account Manager	Chris Wolfrey Cell 240-375-7528  FAC HVAC Plumbing Electrical 5195 Raynor Avenue • Linthicum, MD 21090 410-789-7800 • Fax 410-789-7804 www.4FAC.com Chris.W@4fac.com					

Questions and Answers

1. **Who was the prior contractor?**

Keepin it Cool and RLS.

2. **Do you anticipate one award?**

Yes.

3. **Is Exhibit I and Exhibit II the list of what equipment that is included?**

It is only a sample list of equipment of the complex.