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333 W. Camden Street, Suite 500  
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410-333-1560  
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**ADDENDUM No. 1  
INVITATION FOR BID  
Concrete Maintenance and Repair Services  
Camden Yards Sports Complex  
PROJECT No. 18-023**

**Date Issued:** October 19, 2017

This Addendum is hereby made a part of the Contract Documents dated October 6, 2017 on the subject work as though originally included therein. The following amendments, additions, and/or corrections shall govern this work. **This form shall be acknowledged below and submitted with the bids.**

This Addendum incorporates the following items:

1. The Pre-Bid summary along with the sign-in sheet (attached).
2. **ADDITIONS:**  
  
The owner will specify materials and MSA will reimburse the Contractor at cost plus 10%. Contractor must present a receipt showing the cost. All subcontracted work by the primary contractor will be reimbursed at cost plus 5%. The subcontractor must present a receipt to the contractor showing the cost.
3. Maryland Stadium Authority's Contract Compliance System (see attached).
4. Question and Answer.
5. MBE Attachment D Forms (see attached).
6. **REVISIONS:** Under 3.3 Supervisor / Work Force. **Change "Contractor's Supervisor" to read "Contractor's Supervisor/Mechanic/Project Manager."**

**Issued by:**  
Maryland Stadium Authority  
333 W. Camden Street, Suite 500  
Baltimore, MD 21201  
Sandra Fox, Procurement Officer

\_\_\_\_\_  
Company

\_\_\_\_\_  
Acknowledgment  
(Name and Title)

\_\_\_\_\_  
Date

### Pre-Bid Summary

Solicitation:	Concrete Maintenance and Repair Services Camden Yards Sports Complex MSA Project No. 18-023
Subject:	Summary from Pre-Bid Meeting October 16, 2017 at 1:00 p.m.
Bid Due:	No later than 11:00 a.m. (Local Time) on October 30, 2017
MBE Goal:	20% of the total dollar value of the contract
Written Questions:	All questions should be submitted in writing to the attention of the Procurement Officer, Sandra Fox, <a href="mailto:sfox@mdstad.com">sfox@mdstad.com</a>
MSA Attendees:	Sandra E. Fox, Lisa Johnson, Matthew Kastel, Theresa Masilek, John Samoryk, and Bart Shifler

Sandra Fox opened the meeting by stating the instructions for submitting bids. All Bids must be received in the Office of the Maryland Stadium Authority located at 333 West Camden Street, Suite 500, Baltimore, Maryland 21201, **no later than 11:00 a.m. on October 30, 2017**. Late, faxed, or emailed bids will not be accepted. A minimum overall MBE subcontract participation goal of twenty percent (20%) of the total dollar value of the Contract is established for this procurement. Only bidders who are registered with the Maryland Department of General Services Small Business Reserve Program are eligible for award of this contract. Prospective bidders were urged to check the website for future addenda. It is the Bidders' responsibility to make sure they have received all appropriate documents, prior to the bid due date. All Bidders must be registered with eMaryland Marketplace in order to receive a contract award. The term of the contract shall be for two (2) years with a maximum cost of \$180,000.

She also stated that the MDOT Certified MBE Utilization and Fair Solicitation Affidavit MBE Attachment D-1A (See Attachment D – MBE Forms in Addendum No. 1) must be submitted with the bid and must identify the specific MBE(s) for this contract. All proposed MBE firms must be certified by the Maryland Department of Transportation (MDOT) in order to count toward the total 20% MBE participation goal. Bidders were advised to pay close attention to Section 4 – Bid Format. A Bid Bond is not required. John Samoryk gave a summary of the new requirements for MBE participation and on-line compliance system. All questions must be submitted to Sandra Fox preferably by email at [sfox@mdstad.com](mailto:sfox@mdstad.com).

Bart Shifler and Matthew Kastel presented a summary of what is involved in this project. Lisa Johnson handed out directions for MSA's contract compliance system, B2G Now.



# ATTENDANCE SHEET

## Pre Bid Meeting

October 16, 2017 at 1:00 p.m.

### Concrete Maintenance and Repair (SBR)

18-023

Camden Yards Sports Complex

20% of Total Dollar Value

### PROJECT NAME:

MSA PROJECT NUMBER:

FACILITY:

MBE Goal:

MSA Attendees: Sandra Fox ✓, John Samoryk ✓, Jeff Provenzano ✓, Matt Kastel ✓, Bart Shifler ✓ and Theresa Masilek ✓. Lisa Johnson ✓

Company Name	Contact Name & Phone Numbers	Street Address	City/State/Zip Code	E-mail Address	Minority Business Enterprise (Yes or No)	Small Business Reserve (Yes or No)
1. UNITED CONSTRUCTORS GROUP LLC	Rick Cranford Jr. 413-878-2653	132 B Industry Lane Suite 9	Farmersville, MD 21033	belmont@unitedconstructorsgroup.com	No	Yes
2. Browner Builders	Sean Spahn 443-472-3067	11011 McCormick Rd Hunt Valley, MD 21093	Hunt Valley 21093	SeanSpahn@BrownerBuilders.com	No	No
3. H&H, Inc	Howard Harrison 413-878-2653	2300 Rockwell Ave Cabinusville, MD 21028	Cabinusville, MD 21028	hhs@hhsinc.com	No	Yes
4. Anya Civil LLC	Claude Langley Jr. Utsav Kachhadia 916-837-7911	10400 Shaker Dr. Columbia, MD	Columbia, MD	clanley@anya-civil.com	Yes	Yes

	Company Name	Contact Name & Phone Numbers	Street Address	City/State/Zip Code	E-mail Address	Minority Business Enterprise (Yes or No)	Small Business Reserve (Yes or No)
5.	Total Restoration Services, Inc	James Behn 443-201-8418	1005 S. Kleinst Suite 103 Hampstead MD 2074		jimb@trs csoutlook. com	No	Yes
6.	EV-Air-Tight	Rick Cassano (301) 209-9320	5810 47 Ave. Springdale, MD 20737		cassano@e venttight.com	No	No
7.	Land Art Assoc.	Zach Kuhn 410-943-3459	1102 Whistler Ave. Baltimore, MD		Zach@ landartassociates.com	No	Yes
8.	Contracting Specialist, inc. CSI	Tom Hobbs 617 212 0048	5127 Benwyn Rd College Park, MD		Thobbs@ contracting specialist.com	No	Yes
9.							
10.							





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## Maryland Stadium Authority's Contract Compliance System



### SYSTEM ACCESS

Vendor Account Look Up:

Find your account and retrieve your password at

<https://mdstad.diversitycompliance.com/FrontEnd/UserSearchPublic.asp>

### CONTRACT COMPLIANCE & REPORTING

#### For Prime Contractor

Prime contractors receive regular reporting notices by email. Simply click the link provided to log in, and enter payments made to the list of subcontractors displayed.

#### For Subcontractors

Once the prime contractor reports their payments, an email notice is sent to each subcontractor.

The subcontractor clicks the link provided to log in, and then confirms the payment reported by the prime has been received.

#### Additional Contractor Benefits

Immediate visibility to contract goal achievement at the overall contract level.

Visibility to subcontractors that may not be reporting in a timely basis.

Integrated messaging to support communication with your contract compliance officer.

Online subcontractor addition/substitution request process.

#### Getting Started with Subcontractor Utilization Reporting

An email with instructions will be sent to contractors when online reporting starts.

Before then you can determine if an account has been set up for your company through the Account Lookup link on the portal.

### Questions and Answers

1. Is the MBE goal on each task?

*The 20% MBE goal is not task specific. The goal applies to the total contract amount.*

**REVISED MBE FORMS  
ATTACHMENT D FORMS**