

MARYLAND STADIUM AUTHORITY



REQUEST FOR QUALIFICATIONS

**M&T Bank Stadium
Sound System Replacement**

MSA Project No. 18-001

ISSUE DATE: July 3, 2017

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A. Instructions

- 1) Subject to conditions prescribed by the Maryland Stadium Authority (“MSA”), responses to MSA’s Request for Qualifications (“RFQ”) are sought from a highly qualified contractor to replace the sounds system at M&T Bank Stadium (M&T) in Baltimore, MD.

Project Name: M&T Bank Stadium Sound Replacement Project

Project Number: 18-001

- 2) Submittals must be received by the Procurement Officer identified below no later than 11:00 a.m., local time on July 27, 2017. Late submissions will not be accepted.

Procurement Officer: John Samoryk
Vice President, Procurement
Maryland Stadium Authority
333 West Camden Street, Suite 500
Baltimore, Maryland 21201
Phone: (410) 333-1560
Fax: (410) 333-1888
Email: jsamoryk@mdstad.com

- 3) Submittals (1 electronic and 5 originals) may be submitted by regular mail or courier to the Procurement Officer identified above. E-mail and faxes are not permissible. It is the responsibility of the respondent to contact the Procurement Officer to verify receipt of submittals before the deadline date.
- 4) All questions should be directed in writing to the Procurement Officer. Email is preferred.

B. Intent

- 1) The prequalification process is intended to identify responsible and competent service providers that possess the requisite size, skills and experience to meet the demands of performing in a high pressure working environment, such as the world class M&T Bank Stadium.
- 2) Respondents will be notified of the qualification determination as soon as reasonably practicable after the decision is made. **Only those firms that have been prequalified will be invited to submit proposals for the contract.**
- 3) MSA reserves the right to accept or reject any submittal in its sole and absolute discretion, to waive any technical errors or irregularities, amend the prequalification requirements or to abandon the prequalification process if the interest of MSA appears to be promoted thereby.

C. Project Description

The Maryland Stadium Authority (MSA) is seeking a contractor to replace the sound system at M&T Bank Stadium. Contractor should have previous experience with the replacement of similar sound systems.

MSA has contracted with Wrightson, Johnson, Haddon & Williams, Inc. (WJHW) for the design of the new system.

MSA anticipates an overall minority business enterprise (MBE) subcontractor participation goal of 10% for this project.

D. Minimum Qualifications. Each respondent to the RFQ must demonstrate that it satisfies all the requirements described below in order to be selected as an eligible respondent:

- 1) The Contractor shall:
 - a. Have a minimum three (3) years of experience in the installation of sound systems similar in complexity to this project. Similar installations would be stadiums/arenas, performing arts centers, large public assembly facilities, etc.
 - b. Have key personnel assigned to this contract that possess a minimum of (5) years of experience installing sound systems similar in complexity to this project; and
 - c. Be registered to do business in the State of Maryland.

E. Submittal Requirements

- 1) Letter of Introduction. Provide a written introduction of the company. Briefly explain why the firm is qualified to perform the work and highlight any special experience or accomplishments that you think should be taken into consideration by MSA.
- 2) Project Manager Key Personnel. Respondent shall submit names and resumes of the key personnel to be assigned to this project if awarded. Resumes must include: years of experience, years with the company, any building design services with similar contracts.

Completed Contractor Experience and Qualifications Form (with all Attachments). The form is attached hereto as **Attachment A** and is available in electronic PDF format.

F. Evaluation

- 1) A uniform evaluation procedure will be applied to evaluate all timely submissions received. **Only those respondents whose qualifications are deemed satisfactory to MSA shall be invited to submit proposals.**
- 2) Evaluation will include verification of the respondent's ability to secure liability and Worker's Compensation Insurance, evidence of licensing, financial ability, history of litigation and claims or other adverse actions, and prior experience providing services to clients with needs similar to MSA.

During the evaluation process, MSA reserves the right to request, receive and evaluate supplemental information from any respondent in its sole and absolute discretion. MSA may conduct interviews with qualified or potentially qualified respondents at any time during the evaluation process.